

# Changing an Individualized Education Program (IEP)

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## Did You Know?!

A student's IEP cannot be changed, legally, until an IEP meeting is held with all required mandatory team members present.

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Parents are a required mandatory team member.

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What if the school district insists on an IEP meeting even though it is not time for the Annual IEP Review?

Email and ask who will be attending and what the reason for the IEP meeting will be.

Does a parent have to agree to the date and time the school district wants to meet?

No. Parent participation supersedes school district deadlines. If the date and time the school district is proposing for an IEP meeting does not work for the parent, they can ask the school district to reschedule the meeting.

What if the school district meets without the parent?

A school district violates the Individuals with Disabilities Education Act (IDEA) when it holds an IEP meeting without the participation of the parent.

Can the school district just do another IEP meeting later with the parent?

No. A school district cannot 'cure the failure' to include the parent at an IEP meeting by convening a second IEP meeting with the parent later.

What happens if the school district wants to make changes to the IEP and the parent doesn't agree?

The district can decide to make changes during the IEP meeting without the parent agreeing **HOWEVER** they must provide a Prior Written Notice (PWN) to the parent, and it must:

- Be sent **before** the decision is implemented
- Include the parent does not agree